

# WELCOME TO MYOBGYN

Heather Bacala, MD, FACOG – P. Gordon McLemore, MD, FACOG – Prachi Kasar, MD  
Mary Engelhardt, APRN-CNM – Shannon Ravesi, APRN-CNM – Kelsey Inscore, RN BSN

## Patient Portal

- Please register
- Provides access to your test results, referrals, and other medical records
- Messaging system: Ask questions without waiting on hold or leaving voicemails
  - Allow up to 5 business days for a reply
  - Inquire about appointments, bills, refills, FMLA paperwork and basic, non-emergent medical questions
  - If your medical question is complex (takes more than one or two sentences to respond), please use our online scheduling tool to book a Telemedicine appointment.

## Call Group

### **Monday - Friday (7am-5pm)**

Centennial Hills Hospital

Dr. Bacala, Dr. McLemore, Dr. Kasar, Mary and Shannon cover our patients.

### **Evening, weekend & vacation coverage:**

Call is shared with two other physicians.

## Delivery Hospitals

- **Centennial Hills Hospital**  
(connected to office building)  
6900 N Durango Drive  
Las Vegas, NV 89149
- **Mountain View Hospital**  
3100 N Tenaya Way  
Las Vegas, NV 89128

## Contact Info

### **Main Office Number: 702-463-2981**

FMLA Questions:

- Patient Portal or Main Number, Ext 113

Referral Questions:

- Patient Portal or Main Number, Ext 113

OB Related Appointments or Payments:

- Patient Portal or Main Number, Ext 102

C-Section or Induction Scheduling:

- Patient Portal or Main Number, Ext 113

Rx Refills:

- Patient Portal or Main Number, Ext 102

Non-Emergent Simple Medical Questions:

- Patient Portal or Main Number, Ext 102

**If there's an emergency, please call 911 and go to your nearest emergency room. They will be able to give you the best emergent care.**

# APPOINTMENTS

## General

- Please check in on your phone prior to your appointment. This will help keep all of your information up to date and your check in at the front desk a lot quicker.
- Please always arrive 5 minutes prior to your appointment time to allow for check in.

## MyPregnancy

MyPregnancy is group prenatal care, bringing women due at the same time out of the exam room and into a comfortable group setting. Group visits offer a unique opportunity to build friendships, community, and support systems amongst women. Experience interactive education, individual health assessments, and improved outcomes for women and their babies!

## No Show Policy

- Any no-show, same day cancellations, or late arrivals resulting in a reschedule will be charged a \$50 fee. (Please see policy)
- If you meet any of the above criteria 3+ times, you will be discharged as a patient.

## Schedule

- Throughout your pregnancy, you will have a combination of individual and group (MyPregnancy) visits.
- Initial - 28 Weeks: You will be seen every 4 weeks
  - Initial appointment: Viability ultrasound, pap smear, STD cultures, blood work (including CBC, blood type, syphilis, HIV, hepatitis, rubella), urine culture and urine drug screen. Additional tests may be ordered based on your history.
  - 10+ weeks: Optional genetic testing (see handout)
  - 19-22 weeks: Anatomy ultrasound
  - 24 weeks: Glucose tolerance test (screen for gestational diabetes), CBC, syphilis, iron
- 28-36 weeks: You will be seen every 2 weeks
  - 35-36 weeks: Group B Strep vaginal culture
- >36 weeks: You will be seen weekly until delivery
  - Cervical exam if requested

## Ultrasounds

- 12-16 weeks: Heartbeat check, if unable to hear with handheld doppler
- 20 weeks: Anatomy ultrasound
- 32-38 weeks: Growth or AFI, if indicated

# ADDITIONAL INFO

## Referrals

- If our doctors determine you need a referral to a specialist (e.g., Maternal Fetal Medicine) we will send the referral same day or the next business day.
- Please allow 3-5 business days to receive a call from the place of referral.
- For STAT referrals it can take up to two business days due to insurance requirements.
- If you do not receive a call for an appointment, please reach out to the referral location directly. Information will be provided
- Please call us if you have any difficulty

## FMLA

- FMLA packets (including maternity/paternity leave): \$25
  - Please allow 5 business days to complete.
- Expedited FMLA packets (1-2 business days): \$75
- Additional FMLA packets related to initial problem: \$25
- Single sheet forms \$25

## Inductions & Cesarean Sections

- Offered at 39 to 41 weeks (sooner if medically indicated)
- Scheduled 4-8 weeks prior to delivery in conjunction with the hospital schedule

## OB Contracts

- Will be given after your confirm appointment
- This contract explains what is covered by your insurance for your appointments, ultrasounds, and delivery by one of our doctors (or the on-call doctor)
- This is separate from the hospital charges
- The contract will go over your responsibility (copay/co-insurance and/or deductible)
- Your responsibility must be paid in full by the 32nd week of pregnancy. There are options for payment plans
- Please notify us of any change to your insurance or secondary insurances
- It is your responsibility to know your benefits

